

**State Institute of Health & Family Welfare (SIHFW)  
Haryana Sector -6, Panchkula**

**Recruitment Notice**

**Dated:** \_\_\_\_\_

SIHFW Haryana invites applications from eligible professionals to fill the following positions purely on contract basis:

<b>Sr. No</b>	<b>Name of the post</b>	<b>No of posts</b>	<b>Emoluments</b>	<b>Age Limit</b>
1	Skill Lab Trainer (Nurse) 1 -Bhiwani, 1 -Panchkula, 3-Rohtak	5 {SC-2 BC(A)-1 BC-(B)-1 Ex-service Man (General)- 1 }	<b>Rs. 13,500/-</b>  Pay Band- 9300-34800, Grade Pay-4200 and other benefits will be as per Service-bye-Laws governing the conditions the contractual employees of State Health Mission, Haryana, 2018	Up to 42 yrs

**Important Instructions:**

- a) **The last date of submission of application is 06.09.2021 by 5:00 PM.**
- b) The candidate if selected can be posted in any district of Haryana as per the requirement of the department at a later stage, though some posts have been advertised with the name of districts.
- c) Relaxation in age for reserved categories will be applicable as per Haryana Government guidelines.
- d) The candidature of applicant will be considered purely provisional for all the posts and will be subject to their satisfying the prescribed eligibility criteria. If at any stage either before or after scrutiny/written test/interview, it is found that candidate does not fulfil any of the eligibility criteria or the information furnished by the candidate is found to be incorrect, his/her candidature for the post shall stand cancelled.
- e) Candidates claiming reservation must be bonafide residents of Haryana and produce valid caste certificate in original at the time of interview.

**How to apply:**

All eligible applicants are required to **download application form given at the end of this advertisement and take print of the same on a good quality A4 sized plain paper and fill all the given columns with blue/black ball pen in block letters.** Candidate should paste his/her recent passport size photograph in the space provided in the application form. **Photograph should be cross signed** by the candidate in such a manner that his/her signature partially appears on the form and partially on the photograph. Incomplete application forms shall be summarily rejected.

Completely filled application forms along with copies of all certificates of educational qualifications, experience certificates, certificate of domicile of Haryana and caste certificate (as applicable) **duly self attested should be put in an envelope and name of the post “SKILL LAB TRAINERS” should be super scribed in bold letters** The duly filled application forms along with all the supporting documents should reach at the address **“Director, State Institute of Health & Family Welfare, Opposite Hansraj Public School, Sector-6, Panchkula, Pin-134109”** before 06.09.2021 by 5:00 PM; The experience certificate attached should be specifying the type of job responsibilities performed by the candidate. They should be in readable photostat formats duly attested by the candidate. Unclear and non readable forms will be summarily rejected. In case candidate attaches experience certificate of NHM they should be accompanied by assigned job responsibilities. The candidate will be informed through e-mails for checking up of original documents or computer test. SIHFW shall not be responsible for any delay or providing of incorrect or unreadable email ids.

**Please Note:**

- Applicants must use the application format prescribed on website only otherwise their application shall be summarily rejected.
- **Only shortlisted candidates will be informed.**
- Shortlisted candidates will be informed through e-mail mentioned by the candidate. No separate communication will be entertained. The institute will not be responsible for any incorrect or unreadable email mentioned in the application form.

## **Eligibility Criteria**

### **1. Skill Lab Trainer (Nurse):**

**Eligibility:**

- (i) B.Sc. (Nursing)
- (ii) Two Years experience from Government/Semi-Government/recognized/Government approved hospital post B.Sc.
- (iii) Registration with Nursing Council
- (iv) Computer proficiency with high level of familiarity with commonly used packages like MS word, Excel, Power point and knowledge of internet.
- (v) Hindi/Sanskrit upto Matric.

**Age Limit:** Maximum 42 years as on 06.09.2021

**Emoluments:** Rs. 13500/- per month. Pay Band- 9300-34800, Grade Pay-4200 and other benefits will be as per Service-bye-laws governing the contractual employees of State Health Mission, Haryana, 2018

**Note:**

1. **The posts are approved in NHM RoP 2021-22 for a period of 1 year i.e. 31.3.2022 and can be continued subject to performance of the candidate and approval in subsequent RoP.**

**State Institute of Health & Family Welfare (SIHFW)  
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**Application Form**

1. Name of the post for which applied: \_\_\_\_\_
2. Preference of District(As per post advertised):  
 1<sup>st</sup> \_\_\_\_\_  
 2<sup>nd</sup> \_\_\_\_\_  
 3<sup>rd</sup> \_\_\_\_\_
3. Name of candidate : \_\_\_\_\_
4. Father's/Husband's Name : \_\_\_\_\_
5. Permanent Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
6. Correspondence Address: \_\_\_\_\_  
 \_\_\_\_\_
7. Mobile No: (1) \_\_\_\_\_ (2) \_\_\_\_\_
8. E-mail ID: \_\_\_\_\_
9. Date of Birth (as per matriculation certificate): \_\_\_\_\_
10. Whether belongs to SC/BC (A)/General: \_\_\_\_\_  
 BC (B) ESM (General)(Please specify)
11. Educational Qualifications:

Paste here  
passport size  
recent  
photograph  
and sign  
across

Examination Passed	Board/ University	Year of Passing	Max. Marks	Marks Obtained	%age	Subjects	Documents attached (Y/N)

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12. Details of Experience:

Name of Organization	Position Held	Responsibilities (If required separate sheet may be used to write down the responsibilities)	Period (DD-MM-YY) From-To	Last Salary Drawn	Reason for leaving	Documents attached (Y/N)

I hereby, declare that all the statements made in this application form are true, complete and correct to the best of my knowledge/belief. I undertake that in case information furnished by me is found false or incorrect at any stage of recruitment process or at any later stage even after appointment, my candidature/appointment shall be liable to be cancelled, terminated.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

**(Signature of candidate)**

## ToRs for the post of Skill Lab Trainer (Nursing)

o. of post (s)	Remuneration	Required academic qualifications and experience	Job responsibilities
<p style="text-align: center;"><b>5</b></p> <p>{SC-2 BC(A)-1 BC-(B)-1 Ex-service Man (General)- 1 }</p>	<p><b>Rs. 13,500/-</b></p> <p>Pay Band- 9300-34800, Grade Pay-4200 and other benefits will be as per Service-bye-Laws governing the conditions the contractual employees of State Health Mission, Haryana, 2018</p>	<p>(i) B.Sc. (Nursing)</p> <p>(ii) Two Years experience from Government/Semi-Government/ recognized/Government approved hospital post B.Sc.</p> <p>(iii) Registration with Nursing Council</p> <p>(iv) Computer proficiency with high level of familiarity with commonly used packages like MS word, Excel, Power point and internet knowledge.</p> <p>(v) Hindi/Sanskrit upto Matric.</p>	<ul style="list-style-type: none"> <li>• Setting up of skill stations and up gradation of labour room as per technical protocols.</li> <li>• Imparting technical skills and knowledge to trainees' for RMNCH+A services as per Government of India protocols.</li> <li>• Facilitate quality improvement of educational and evaluation processes at the respective site of skill lab through the implementation of the skills standards.</li> <li>• Conduct training in the Skills lab.</li> <li>• Undertake mentoring visits to the assigned districts to support and handhold trainees in post-training transfer of knowledge and skills and assist in the implementation of performance standards.</li> <li>• Periodic monitoring/mentoring visits to the trainee's place of posting to assess quality of training.</li> <li>• Identify non-performers (trainees) in consultation with the district authorities.</li> <li>• Completion of annual targets of mentoring health facilities as given by SIHFW in consultation with state and district training officers.</li> <li>• Ensure maintenance of mannequins &amp; other items to their assigned Skills station.</li> <li>• When no trainings are held at the skills lab, would observe gaps in practice through monitoring visits at DCH Labour room and clinical services.</li> <li>• Facilitate regular &amp; periodic mentoring of SNCU and labour room staff and adherence to Infection prevention protocols in SNCU and Labour room.</li> </ul>