

MOST IMPORTANT

From

Director General Health Services Haryana, Sector-6, Panchkula

To

All Civil Surgeons in the Haryana State.

Memo No. 3PM/2013/ 5297-5317

Dated 12-07-2013

Sub: Instructions for referring the Medico Legal or other cases to the higher centers-Regarding.
Kindly refer on the subject cited above.

2. It has been observed by the Department that the Medico Legal Cases or other patients are being referred to the higher centers without writing details of examination neither on the refer slip nor in the register of the hospital which indicate that such patient need treatment at higher centers. By doing so there is unnecessary rush of patients for want of the treatment at the higher centers who may possibly be treated at the referring hospital.

3. The Principal Medical Officer/Medical Supdt./SMO I/c of the respective institution shall analyze the cases as to why such patients are being referred to the higher centers because of the non-availability of the specialist or the facilities in the hospital. It has been decided that the standard protocol shall be followed for referring the cases which is as under:-

(a) Whenever a patient enter in the emergency or in OPD or already taking treatment while admitted in the hospital, the doctor looking after the patient shall thoroughly examine the patient and record the finding on the refer slip/indoor file as well as staff nurse whose is making entry in the register shall also write the same. In order to make further improvement on analyzing the reasons that lead to referring the patient to higher centers.

(b) Medico Legal Reports shall be prepared as per the "Medico Legal Manual-2012" in detail by using the software developed by the NIC, as it has already been intimated to you number of times in the recent past according to the court orders.

(c) The doctor shall write clearly on the refer slip the finding as to why the patient is being referred to the higher centers.

(d) The Medico Legal Reports shall accompany with the patients who are referred to the higher center until or unless the doctor is unable to prepare the report due to the condition of the patient and he will record the finding on the referral slip indicating the seriousness of the patient.

Therefore, all the Civil Surgeons are directed to ensure that the above mentioned protocol for referring the patients to the higher centers shall strictly be followed in letter and spirit.

This is for your necessary information and action.

Endst.No. 3PM/2013/ 5318

✓ Director General Health Services Haryana
Dated 12-07-2013

A copy is forwarded to The Principal Secretary to Govt. of Haryana, Health Department, Chandigarh for information and necessary action.

Endst.No. 3PM/2013/ 5319

✓ Director General Health Services Haryana
Dated 12-07-2013

A copy is forwarded to The Principal Secretary to Govt. of Haryana, Medical Education & Research Department, Chandigarh for information and necessary action.

Endst.No. 3PM/2013/ 5320

✓ Director General Health Services Haryana
Dated 12-07-2013

A copy is forwarded to The Vice Chancellor, Pt. B.D. Sharma University of Health Sciences, Rohtak, for information and necessary action.

Endst.No. 3PM/2013/ 5321

✓ Director General Health Services Haryana
Dated 12-07-2013

A copy is forwarded to The Director General, Medical Education and Research, Bays no. 55-58, Sector- 2, Panchkula for information and necessary action.

Endst.No. 3PM/2013/ 5322-5326

✓ Director General Health Services Haryana
Dated 12-07-2013

A copy is forwarded to The Director/Principal, PGIMS, Rohtak, KCGMC, Karnal, Govt. Medical College, Nulhar (Mewat), Govt. Medical College, Khanpur Kalan (Sonapat) & Govt. Medical College, Agroha (Hissar) for information and necessary action.

✓ Director General Health Services Haryana
12.7.13